

**BOARD OF POLICE COMMISSIONERS
MINUTES OF MEETING**

A meeting of the Board of Police Commissioners was held in the Community Room at the Burlington Police Department on **Tuesday, July 28, 2015**. Vice Chair O'Neill called the meeting to order at 6:02 p.m.

The following Commissioners were present: Vice Chair Jerry O'Neill, Commissioner Paul Hochanadel, Commissioner Nyree Miles and Commissioner Christine Kemp Longmore. Also present were Acting Chief Jan Wright and Kimberly Caron, Police Commission Clerk.

Additions or Modifications to Agenda:

~Added welcoming new Commissioner Christine Kemp Longmore to the Agenda.

Public Forum:

~City Council President Jane Knodell addressed the Commission regarding the recent North Street shooting. President Knodell stated that more focused attention on parts of North Street were needed. President Knodell mentioned there is a Public Hearing on August 19th, hosted by the Public Safety Committee and invited the Commissioners to attend the hearing.

~City Councilor Sara Giannoni addressed the Commission regarding the coordination on concerns around illegal activity in the Old North End.

Election of Police Commission Chair and Vice Chair:

~Vice Chair O'Neill nominated Sarah Kenney to continue as Chair for the 2016 Fiscal Year. Commissioner Hochanadel seconded, all in favor, so passed.

~Commissioner Hochanadel nominated Jerry O'Neill to continue as Vice Chair for the 2016 Fiscal Year. Commissioner Miles seconded, all in favor, so passed.

Welcome New Police Commissioner Christine Kemp Longmore:

~The Commission welcomed new Commissioner Christine Kemp Longmore.

Chief's Report:

~FY16 budget is intact.

~Staffing – Parking Enforcement recently hired a new Parking Enforcement Officer. Dispatch is at 11 with one open position. Our new Records Clerk just started on July 20th. We have an opening for a second Community Service Officer. Sworn staff is at 102 with four new hires going to the Academy starting in August. This is in anticipation of upcoming retirements.

~The July 3rd celebration ran smoothly. There were police traffic and security teams out during the event, and there were no significant incidents during that time.

Discussion on Response Letter to 10 Year Capital Plan:

~ Acting Chief Wright presented preliminary research to the Commission on renting and purchasing training equipment. Discussion followed. At this time not enough research has been completed to write a letter in response to the 10 Year Capital Plan.

Incoming Correspondence:

~There was no incoming correspondence.

Commissioners' Updates/Comments:

~Vice Chair O'Neill commented on the amazing job the Department does in regards to the July 3rd event and other large, City-wide events.

Review Updated Directives:

~There were no Directives to review.

Consent Agenda - Minutes of the 6/23/2015 Meeting:

~Commissioner Hochanadel moved to approve the 6/23/2015 minutes. Commissioner Miles seconded; all in favor, so passed.

Next Meeting's Agenda Items and Date:

~The next meeting date was set for Tuesday, August 25, 2015 at 6:00 p.m.

Executive Session:

~Commissioner Kemp Longmore moved to enter Executive Session to discuss a disciplinary action against a public officer and employee. Commissioner Hochanadel seconded; all in favor, so passed. Executive Session entered at 6:45 p.m. Executive Session ended at 6:55 p.m.

Adjournment:

~Commissioner Hochanadel moved to adjourn the meeting at 6:56 p.m. Commissioner Miles seconded; all in favor, so passed.

Respectfully Submitted,



Kimberly Caron,
Clerk of Police Commission

8/26/2015
Date